



ZONING BOARD OF APPEALS

The 2023 cut-off dates for completed applications for the Zoning Board of Appeals monthly meetings are as follows:

The applications must be submitted by 12:00 p.m. on the cut-off date.

| <u>Meeting Date</u> | <u>Cut-off Date</u> |
|--------------------------|---------------------|
| January 17, 2023..... | December 21, 2022 |
| February 21, 2023 | January 27, 2023 |
| March 21, 2023..... | February 24, 2023 |
| April 18, 2023..... | March 24, 2023 |
| May 16, 2023..... | April 21, 2023 |
| June 20, 2023 | May 26, 2023 |
| July 18, 2023 | June 22, 2023 |
| August 15, 2023 | July 20, 2023 |
| September 19, 2023 | August 24, 2023 |
| October 17, 2023 | September 22, 2023 |
| November 21, 2023..... | October 26, 2023 |
| December 19, 2023 | November 21, 2023 |

All petitions must be completed, signed and have site plans attached. Fees must be paid at that time. If any information is omitted from the application at the time of submission, it will not be put on the agenda for that month. **IT IS THE RESPONSIBILITY OF THE PETITIONER TO MAKE SURE THE APPLICATION IS COMPLETED.** This will ensure the information on the application is accurate and complete so no delays will occur when it is processed.