

**CHARTER TOWNSHIP OF BANGOR  
DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES**

A regular meeting of the Charter Township of Bangor Downtown Development Authority was called by the Chairperson held on May 3, 2019, commencing at 7:47AM, prevailing time at the offices of the Township pursuant to notice.

Present: B. Behmlander, S. Covaleski, C. Gignac, J. Mayes, L. Newton, K. Peil, B. Rowley, G. Rowley, M. Thelen

Absent:

Also present: K. Wardynski

The Chairperson, Mr. Newton, called the meeting to order at 7:47AM after determining that a quorum was present by roll call.

The Chairperson opened the meeting to receive Public Input. He noted no person desired to address the board and went on to the next order of business.

Chairperson Newton then requested acceptance of the April 5, 2019 regular meeting minutes. S. Covaleski with support of B. Rowley moved to approve the minutes as circulated. The motion passed 8 votes in favor, 0 votes against.

Chairperson Newton indicated the Agenda Item for the Treasurer's Report, Payment of Bills and DDA Budget would be moved to the end of the meeting.

The Euclid Avenue sign status discussion followed. Two bids from Sign Image and SignTech were received and reviewed for comparison. Sign Image proposed reusing the base whereas SignTech would construct a new base. Replacement of the entire sign is preferred. Businesses would need to purchase and install name inserts.

Jeff Mayes arrived at 7:51AM

G. Rowley suggested determining if property owners are interested in signage. Chairperson Newton indicated the number of interested businesses is not currently known. G. Rowley suggested having a public gathering or town hall meeting before moving forward with the replacement. The Chairperson and Township Supervisor would work together to develop a letter to send to businesses on Shrestha once details were confirmed on the time, date and location.

Chairperson Newton updated the board on the Shrestha Development Lot Sales / Development. PG Enterprises lot is complete with first tenant expected to move-in in June. Tri-County LLC work is underway. There has been no additional discussion or work on the Blake/Encompass Therapy. S. Covaleski indicated the site plan was approved and the township was contacted regarding the sewer tap fee.

Trevor Keys was not available to provide an update on economic development activity from Bay Future. Bay Future had requested the DDA provide a bio and photo of the DDA board to be placed on their website. A photo would be taken after the meeting as all members were in attendance. J. Mayes and G. Rowley would work on the bio.

Wetland Mitigation Site Management update from G. Rowley indicated he is working to set up a site visit and is working with Bay County as the last Shrestha site will be developed.

A discussion followed on new requirements for the website and public meetings based on the Recodified Tax Increment Financing Act 57 of 2018. Chairperson Newton to ask the attorney to verify requirements of the website or compliance.

Chairperson Newton provided an update on the County Commission Presentation and meeting with Bay County Executive Jim Barcia regarding the DDA desire to extend. J. Barcia informed the Chairperson he will assist with meeting with community officials and leaders. C. Gignac indicated she will also

assist with meetings. A letter would be circulated regarding a meeting with the Taxing Authorities.

Under Other Business – G. Rowley indicated the township is looking into parking issues along Wilder Road at Roots. The township will need to engage the landlord to address safety concerns.

The Treasurer, Ms. Wardynski, reviewed the Treasurer's report. The Operating Fund has pre-approved payments of \$6,000.00 to the Bangor Township General Fund and \$20,000.00 to Bay Future.

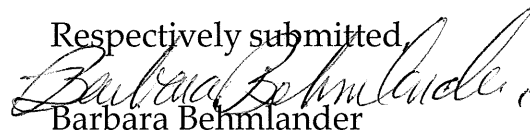
The Authority fund has two invoices pending including \$4550.00 for to Bangor Township for Snow Removal and Law Office of Scott & Zachary Schisler totaling \$1,012.00 which, if approved, will leave a balance of \$18,015.64 in the DDA Authority.

The Debt Retirement & Projects Fund had no change with a balance of \$821,398.41.

S. Covaleski moved with support of J. Mayes to receive the report of the Treasurer and pay the pending invoices. The motion passed 9 votes in favor and 0 votes against.

The Chairperson hearing no further request for business asked for a motion to adjourn. K. Peil moved with support of S. Covaleski to adjourn the meeting at 8:45AM.

Respectively submitted,



Barbara Behmlander

Recording Secretary