

**CHARTER TOWNSHIP OF BANGOR
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES**

The regular August meeting of the Charter Township of Bangor Downtown Development Authority was scheduled to commence at 7:30 AM on August 5, 2013, prevailing time at the offices of the Township pursuant to notice.

Present: D. Leitermann, L. Newton, J. Rivet, T. Thelen, T. Watson and D. Zube
Absent: B. Behmlander, K. Lange and M. Rowley
Also present: W. Darbee

In the absence of the Chairman, Mr. Zube, the Vice-Chairman called the meeting to order at 7:30 A.M.

The Vice-Chairman then asked if there was any person in attendance who wanted to address the Board. Mr. Newton presented a summary of what he is discussing with Graff about additional parking and area for their respective back lots. He advised that he should be able to provide something definitive at the next meeting of the DDA. The Vice-Chairman then hearing no one else who desired to address the Board moved to the next order of business on the agenda.

The Vice-Chairman requested acceptance of the May 6, 2013 regular meeting minutes. Mr. Thelen moved that the minutes of the May 6, 2013 meeting minutes be accepted as circulated with the agenda. Mr. Rivet seconded the motion. The Vice-Chairman called for questions on the motion and hearing none, the Vice-Chairman then called for discussion on the motion. The Vice-Chairman hearing no request for discussion on the motion, called for a vote on the motion. The motion passed six votes in favor, zero votes against to accept the minutes of May 6, 2013 meeting as circulated with the agenda.

The Vice-Chairman asked the Treasurer to present the quarterly financial report. Ms. Leitermann noted that the DDA Debt Retirement & Projects Fund started with \$925,538.63 and had pre-approved payments since the last meeting of \$1,345.00 leaving a balance as of today of \$924,193.63. She then advised that the Authority Fund started with \$7,361.13. There are currently payables of \$3,237.50 which will after payment leave a balance of \$4,123.63. After her presentation, Mr. Watson moved with support of Mr. Thelen to receive the report of the Treasurer. The Vice-Chairman asked for questions on the motion and hearing none called for a vote on the motion. The motion passed six votes in favor with no votes against.

Mr. Rivet at request of the Vice-Chairman then moved to pay the outstanding billings in the total of \$3,237.50 as recited by the Treasurer. Mr. Thelen seconded the motion. The Vice-Chairman asked for questions on the motion and hearing none

called for a vote on the motion. The motion passed six votes in favor with no votes against.

The Treasurer summarized the 2012 annual audit as presented by Weinlander Fitzhugh. Mr. Rivet moved to receive the report. Mr. Thelen seconded the motion. A question of Mr. Newton relating to a note regarding uncollateralized was answered by the Treasurer that some funds are in a bank which are in excess of the FDIC insured limit and as a result it is set forth in the audit report. Since she is unaware of when a call might be on the cash of the DDA, she has the funds only in a single bank and available for expenditure without having to pay a penalty for early withdrawal. The Vice-Chairman asked for other questions on the motion and hearing none called for a vote on the motion. The motion passed six votes in favor with no votes against.

The Vice-Chairman next requested a report on the update on the expansion status of the DDA. Mr. Watson stated that there is no report for this meeting.

The Vice-Chairman then noted that since the last meeting the Bay City Mall has been sold and renovation has been commenced. Mr. Watson gave a short summary of the revisions which are ongoing at the Mall.

The Vice-Chairman asked Ms. Leitermann to update the activities of Bay Future. She noted the changes in administration at Bay Future.

The Vice-Chairman asked Mr. Watson about the status of the easement with Gordons at the entrance of Wilder Road with Shrestha Drive. Mr. Watson stated the easement has just recently been received and the changes have now been requested to be constructed.

At the request of the Vice-Chairman, Mr. Thelen gave an update on a proposal which he has received from a third party about building a building on one of the lots in the Commercial Park. Various thoughts about development were expressed. It was the consensus that the Developer should contact the Chairman about details.

Mr. Thelen then expressed his thought that the sign on Euclid cannot be seen and should probably be scrapped.

The Vice-Chairman asked about the status of the Dutsky easement along State Street Road for a sidewalk. Mr. Darbee noted that Mr. Hammond has been in contact with him and it is now in the infantile stages of condemnation.

The Vice-Chairman stated that he was unaware of the status of any other new developments which had contacted the DDA since the last meeting.


The Vice-Chairman asked if the attorney had any report. He had no additional report beyond the Dutsky report.

The Vice-Chairman asked for old business and receiving none moved to the next item on the agenda.

The Vice-Chairman asked for any new business business and receiving none moved to the next item on the agenda.

The Vice-Chairman hearing no further business requested a motion to adjourn. It was moved by Mr. Thelen with a second of Mr. Rivet to adjourn the meeting at 8:00 AM. The Vice-Chairman hearing no opposition to the motion declared the meeting adjourned at 8:00 AM.

Respectively submitted,



William H. Darbee
Recording Secretary