

**CHARTER TOWNSHIP OF BANGOR
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES**

The regular May meeting of the Charter Township of Bangor Downtown Development Authority was held on May 7, 2012, commencing at 7:30 A.M., prevailing time at the offices of the Township pursuant to notice.

Present: B. Behmlander, K. Lange, D. Leitermann, L. Newton, J. Rivet (at 7:42 AM), M. Rowley, T. Thelen, T. Watson and D. Zube

Absent: None

Also present: W. Darbee

The Chairman called the meeting to order at 7:33 A.M. after determining that a quorum was determined to be present by roll call of the Chairman.

The Chairman then asked if there was any person in attendance who wanted to address the Board. The Chairman noted that no one made a request and so he moved onto the next order of business.

The Chairman requested acceptance of the February 6, 2012 regular meeting minutes. Mr. Zube moved that the minutes of the February 6, 2012 regular meeting minutes be accepted as circulated with the agenda. Mr. Thelen seconded the motion. The Chairman called for questions on the motion and hearing none, the Chairman then called for discussion on the motion. The Chairman hearing no request for discussion on the motion, called for a vote on the motion. The motion passed eight votes in favor, zero votes against to accept the minutes of February 6, 2012 as circulated with the agenda.

The Chairman asked the Treasurer to review the quarterly report. She noted that the Debt Retirement & Projects Fund will have a cash balance as of May 6, 2012 of \$1,052,360.32 after pre approved payments of \$6,499.95 which the Treasurer itemized. She then reported that the DDA Operating Fund will have a cash balance as of May 6, 2012 of \$7,995.77 after payment of the itemized statements of \$6,146.00. She then reported that almost 100% of the personal property taxes have been received and so a budget amendment later in the year may be needed. Ms. Behmlander moved to receive the Treasurer's report and including authorizing the Treasurer to pay the itemized statements as referenced by the Treasurer. Mr. Newton seconded the motion. The Chairman called for questions on the motion and hearing none, he then called for discussion on the motion. The Chairman hearing no request for discussion on the motion, called for a vote on the motion. The Motion passed eight votes in favor, zero votes against to receive the report of the Treasurer including payment of the itemized billings as listed.

The Chairman provided an update on the expansion status of the DDA. He noted that details are still pending and so no update is presented.

The Chairman noted the receipt of the quarterly Bay Futures report and the Treasurer passed out copies to the members.

The Chairman brought the Board up to date on Civic Arena Improvements and Projects. The Chairman noted the island project, on Shrestha Drive at Wilder, is almost complete. The landscaping contract has been let and the project should be complete in the next few weeks. He added that all work on the Civic Arena is completed and the only invoice remaining is for the overhead doors. Mr. Rowley then added that the sign has been ordered and is currently being built off site. He agreed to will follow up with the contractor on the anticipated completion date.

Mr. Rivet arrived at 7:42 AM.

Mr. Rowley wondered about the recent County discussion on the dry floor turning into a soccer field. A discussion ensued on the pros and cons of having one side be a soccer field. It was soon determined that the DDA does not have sufficient information available to it at this point to make a reasonable assessment. The Chairman requested Mr. Rivet to contact the County for information on the issue previously discussed by the DDA. The Chairman believes that the DDA should have some input into the ultimate decision, especially if the refrigeration system is anticipated to be removed. Mr. Rivet thought a letter of inquiry from the DDA to the County would be in order and agreed to author the letter to the County. The Chairman asked Mr. Rivet to provide details at the next meeting if possible.

The Chairman indicated that the Streetscaping Committee has a couple of remaining items to complete in the entranceway on Shrestha Drive from Wilder. The Chairman emphasized that some of the landscaping costs are being privately funded and being paid directly by Mr. Newton.

The attorney had no additional report.

The Chairman asked for new business, and hearing none moved onto the next order of business which was old business. The Chairman upon inquiry of Mr. Rivet noted that an additional pass through of funds does need to be discussed and will be addressed at a future meeting.

The Chairman hearing no further business requested a motion to adjourn. It was moved by Mr. Rivet with a second of Mr. Rowley to adjourn the meeting at 8:11 AM. The Chairman hearing no opposition to the motion declared the meeting adjourned at 8:11 AM.

Respectively submitted,



William H. Darbee
Recording Secretary