

February 13, 2024

The **Regular Meeting** of the Bangor Township Board of Trustees was called to order by Supervisor Rowley at 6:00 p.m.

PRESENT: Bublitz, Koch, LaPlant, Rowley, Taylor, Wardynski, Yaworski
 ABSENT: None
 ALSO PRESENT: Jeff Melloh, Netexpress; Michael Galloner, Bangor Township Fire Chief;
 Residents: Morgan Lutz, Chris Lutz and Mike Bristow

Pledge of Allegiance was recited.

AGENDA REVIEW at 6:19 p.m.

- Correct Consent Agenda item 7.A. remove “and special” there was no January special meeting.
- Replace Consent Agenda item 7.D. with 7.J. Approve to enter into a 5-year contract with Pitney Bowes for a new postage machine. The cost per year will be \$3,302.76 which is an increase of \$140.16 annually.
- Add Consent Agenda 7.J. Approve \$2065 expense to Election Systems & Software LLC for extended warranty on Express Vote and DS200 voting machines.
- Correct Agenda Item 11.B. Change 1006. LLC to 7699, LLC (change in LLC they are using)
- Add Agenda Item 11.F Approval Automatic Aid Agreement between City of Bay City and Bangor Charter Township for mutual aid.
- Add Agenda Item 11.G. Telephone Discussion.

There was no Public Input on agenda items.

MOTION Approval Agenda

Moved by Wardynski, seconded by Bublitz to approve the agenda as amended. (7 ayes, 0 nays).
 Motion Carried.

MOTION Approval Consent Agenda

Moved by Bublitz, seconded by Koch to approve the consent agenda as amended.

- A. Approval of the January 9, 2023 regular ~~and special~~ meeting minutes.
- B. Approval to receive and file Investment Report dated February 7, 2024.
- C. Approval of bills as audited by Trustees in the amount of \$61,419.62 for 2023 expenses and \$844,501.24 for 2024 expenses. Total expenses \$905,920.86.
- ~~D. Approval to contract with Pitney Bowes for an upgraded postage machine.~~
- D. Approval to enter into a 5-year contract with Pitney Bowes for a new postage machine. The cost per year will be \$3,302.76 which is an increase of \$140.16 annually.

- E. Accept Supervisor's recommendation to re-appoint Tim Banaszak to the Construction Board of Appeals for three (3) year terms effective 01/01/24 and expiring 12/31/26.
- F. Approval to discontinue billing for the Meter Replacement and sewer debt charges at 33601 Lauria Road effective 01/05/24.
- G. Approval of \$2,114.00 expense to BS&A for annual service and support on payroll and building.
- H. Approval of the Department of Water & Sewer's recommendation to credit 29 units of sewer at 505 Gies Street which will equal \$97.15.
- I. Approval of an expenditure to Front Line Services in the amount of \$1,369.58 repairs to Engine 7.
- ~~J. Approval to enter into a 5-year contract with Pitney Bowes for a new postage machine. The cost per year will be \$3,302.76 which is an increase of \$140.16 annually.~~
- J. Approval of \$2065 expense to Election Systems & Software, LLC for extended warranty on Express Vote and DS200 voting machines.

(7 ayes, 0 nays). Motion Carried.

There was no one present for the Engineering Report.

Public Safety Report dated February 1, 2024 was given by Fire Chief Galloner at 6:21 p.m.

MOTION Approval Rescind Motion Approving Annual Contract with J.E. Johnson

Moved by Bublitz, seconded by Yaworski to rescind the September 23, 2023 motion approving entering into an annual contract with J.E. Johnson for 2023 – 2024 for plumbing and mechanical services as a contract was never initiated or signed. (7 ayes, 0 nays). Motion Carried.

MOTION Approval Plumbing and Mechanical Services

Moved by Bublitz, seconded by Wardynski to approve allowing the building official and Township Executives to use discretion on which plumbing and mechanical services we use based on job needed. (7 ayes, 0 nays). Motion Carried.

MOTION Approval Letter of Support for 2024 RAISE Grant Application

Moved by Koch, seconded by LaPlant to approve letter of support for 2024 RAISE Grant Application – Bay Area, Michigan Roadway Revitalization Project. (7 ayes, 0 nays). Motion Carried.

MOTION Approval Quarterly Investment Report

Moved by Bublitz, seconded by Koch to approve the Quarterly Investment report dated December 31, 2023 as presented. (7 ayes, 0 nays). Motion Carried.

MOTION Approval Budget Adjustments

Moved by Wardynski, seconded by Bublitz to approve 2023 and 2024 budget adjustments as presented.

AYES: Bublitz, Yaworski, Taylor, Laplant, Koch, Wardynski, Rowley
 NAYS: None
 ABSENT: None
 Motion Carried.

MOTION Approval Class C Grow Permits located at 4451 & 4471 Ace Commercial Court
 Moved by Wardynski, seconded by Bublitz to approve three (3) Class C Grow Permits for 7699, LLC located at 4451 & 4471 Ace Commercial Court as described in their application with approval becoming effective upon any applicable real estate closing and/or licensure from the state. (7 ayes, 0 nays). Motion Carried.

MOTION Approval Request Bids for 2024 Road Projects
 Moved by Bublitz, seconded by Wardynski to approve going out for bid costs for 2024 road projects on Golfside Drive, Lewis Drive, Pine Road, Sherry Court and State Street Road.

AYES: Taylor, Laplant, Koch, Wardynski, Bublitz, Yaworski, Rowley
 NAYS: None
 ABSENT: None
 Motion Carried.

MOTION Approval Employee Assistance Program Insurance
 Moved by Wardynski, seconded by Bublitz to approve Employee Assistance Program Insurance for all employees and additional First Responder specialized plan for a total amount of \$11,500.00 annually.

AYES: Laplant, Koch, Wardynski, Bublitz, Yaworski, Taylor, Rowley
 NAYS: None
 ABSENT: None
 Motion Carried.

Board Discussion took place regarding renewal of Fire Millage.

MOTION Approval Automatic Aid Agreement
 Moved by Wardynski, seconded by Koch to approve entering into an Automatic Aid Agreement between the City of Bay City and Bangor Charter Township for mutual aid. (7 ayes, 0 nays). Motion Carried.

MOTION Approval Phone Service with Netexpress
 Moved by Wardynski, seconded by Yaworski to approve switching Township phone services to Netexpress for a monthly amount of \$1,013.79 for 48 months this includes a new phone system.

AYES: Bublitz, Yaworski, LaPlant, Taylor, Koch, Wardynski, Rowley
 NAYS: None
 ABSENT: None
 Motion Carried.

Public Input at 6:58 p.m.

MOTION Adjournment at 7:29 p.m.

Moved by Wardynski, seconded by Koch to adjourn at 7:29 p.m. (7 ayes, 0 nays). Motion Carried.

Submitted as recorded by Sharon Walkowiak, Deputy Clerk and reviewed by Dawn Bublitz, Clerk.

Approved March 12, 2024

Dawn Bublitz, Clerk

Glenn Rowley, Township Supervisor